

DIRECTORATE OF PROSECUTION
GOVT. OF N.C.T. OF DELHI
TIS HAZARI COURTS COMPLEX, DELHI-110054

The Directorate of Prosecution, GNCT of Delhi has floated a fresh bid on GeM portal vide Bid document no. GEM/2020/B/845282 dated 21.10.2020 for hiring of 60 (sixty) DEOs w.e.f. 09.11.2020 to 31.03.2021 (Bid end date: 02-11-2020 till 11:00 a.m.) with the following specifications so that genuine service provider may participate in the bid as per minimum rates of wages for graduate and above employee.

1. Participant eligibility criterion as shown on GeM portal may exercised in the bid.

- Bidder turnover should be greater than or equal to 30% of the bid value
- Project experience should be validated.

2. Document required from seller :

- Certificate (Requested in ATC)
- OEM Authorization Certificate
- OEM Annual Turnover

3. The Exemption to the verified MSE for years of Experience and Turnover may not be given.

4. The Exemption may be not be given to the verified Startups for years of Experience and Turnover.

5. EMD provision may be exercised as per GeM portal for the bid value greater than 5 Lakhs, hence 2% EMD may be sought for more participation of bidders as per Rule 170 (i) of GFR 2017 (copy placed opposite) which state as under :-

“To safeguard against a bidder’s withdrawing or altering its bid during the bid validity period in the case of advertised or limited tender enquiry, Bid Security (also known as Earnest Money) is to be obtained from the bidders except Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organisation or the concerned Ministry or Department. The bidders should be asked to furnish bid security alongwith their bids. Amount of bid security should ordinary range between 2% to 5% of the estimated value of the goods to be procured. The amount of bid security should be determined accordingly by the Ministry or Department and indicated in the bidding documents. ”

6. ePBG provision may be exercised as per GeM portal for the bid value greater than 5 Lakhs, hence 5% ePBG may be sought from the successful bidder awarded the contract as per Rule 171 (i) of GFR 2017 (copy placed opposite) which states as under:-

“To ensure due performance of the contract, Performance Security is to be obtained from the successful bidder awarded the contract. Performance security should be for an amount of five to ten percent of the value of the contract as specified in the bid documents.”

It may further be added here that the name of the bank from which the EMD and ePBG is acceptable may be chosen randomly from the list populated in the GeM portal for taking offline EMD/ePBG, if any bidder submits the ePBG/EMD from any other bank, the same may be accepted as per provision contained in GFR and also relaxation be given to MSE for EMD only as per provision.

Further, the contract will be governed under the general terms and conditions, specific terms and conditions and service level agreement of the GeM portal.



Bid Document

Bid Details	
Bid End Date/Time	02-11-2020 11:00:00
Bid Opening Date/Time	02-11-2020 11:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	45 (Days)
Ministry/State Name	Delhi
Department Name	Home Department Delhi
Organisation Name	Directorate Of Prosecution Government Of Nct Of Delhi
Office Name	1st Floor, Tis Hazari Court Complex, Delhi-110054
Item Category	Human Resource Outsourcing Service
Contract Period	4 Month(s) 23 Day(s)
Bidder Turnover (Last 3 Years)	22.3 Lakh (s)
Project Experience Required	Yes
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
Document required from seller	Certificate (Requested in ATC), OEM Authorization Certificate, OEM Annual Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No

EMD Detail

Advisory Bank	State Bank of India
EMD Percentage(%)	2.00
EMD Amount	148652

ePBG Detail

Advisory Bank	State Bank of India
ePBG Percentage(%)	5.00
Duration of ePBG required (Months).	7

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

Directorate of Prosecution, GNCT of Delhi
 Directorate of Prosecution, Government of NCT of Delhi , Room No.172, 1st Floor, Tis Hazari Court Complex,
 Delhi-110054.
 (Ddo)

Splitting

Bid splitting not applied.

1. Project experience: The Bidder must have executed at least one single order of 80% value of the Bid or 2 orders each of 50% value of the Bid or 3 orders each of 40% value of the Bid for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company

Human Resource Outsourcing Service (60)**Technical Specifications**

Specification	Values
Core	
Category of Service	Data Entry Operator
Experience (in Years)	0-3
Number Of Working Days in Week	6
Qualifications	Graduate Degree
Addon(s)	

Additional Specification Documents**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Number of Resources of above mentioned technical specification	Additional Requirement
1	Pawan Kumar	110054,room no 172 Tis hazari court first floor delhi	60	<ul style="list-style-type: none"> • Minimum Wage Per Day (Including ESI,PF,ELDI, PF Admin Charge,other components) in INR Exclusive of GST : 847 • Number of Service Days in a Month : 26

Bid Specific Additional Terms and Conditions

1.Provisions for workmen compensation, insurance, public liability, property damage, insurance etc. to be ensured by the contractor. Also, safety measures prescribed for working in Extra High Voltage & use of personnel protective equipment must be adhered to.

This Bid is governed by the General Terms and Conditions, conditons stipulated in Bid and Service Level Agreement specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and

Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---